

Warren Hills PTSA **MAGIC** Grant Application Guidelines

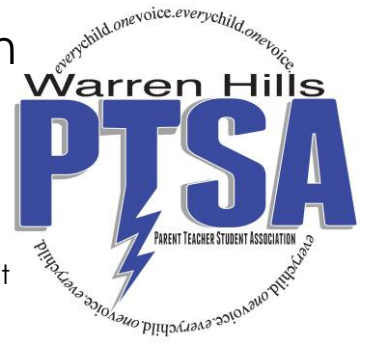
The Warren Hills PTSA MAGIC grants support our students, faculty, and parents in **Making All Great Ideas Count** for the purpose of implementing an innovative idea that would enhance the Warren Hills academic and/or co-curricular opportunities and/or improve the Warren Hills school and/or community climate.

- You must be a student, faculty member, or parent of a current WH student to apply for a MAGIC grant.
- Students, faculty, and parents can apply individually or in groups for a grant. Group collaboration is encouraged.
- The total number of MAGIC Grants to be selected depends on available PTSA funds. MAGIC grants are funded by the WH PTSA's annual Tricky Tray.
- Grants will be awarded twice a year and announced in October and April.
- Applications must be submitted by **September 30th** for consideration of grants awarded in October.
- Applications must be submitted by **March 30th** for consideration of grants awarded in April.
- Applications must be submitted to the middle school or high school office in an envelope clearly marked **PTSA MAGIC GRANT**.
- Applications not chosen for award will be considered closed and will not be considered in the next award process unless application is resubmitted by the applicant.
- Grant money awarded but not used or expensed in the current academic year will be terminated, unless the applicant makes a specific written request, and is granted an extension by the PTSA. Requests for extension of awarded grant money must be submitted to the PTSA by June 30th in the current academic year.
- The PTSA will reimburse applicants after receipts have been submitted to the PTSA, or the PTSA may provide a check directly to the vendor. Receipts for reimbursement must be submitted to the PTSA by June 30th in the current academic year.
- All material items funded through this grant program become the property of the Warren Hills Regional School District.
- Awards will be chosen by the WHPTSA's MAGIC Grant Committee.

For questions please email whptsa@whptsa.org.

Warren Hills PTSA MAGIC Grant Application

Please clearly PRINT or Type all information



MAGIC Grant Title: _____

Submitted By:

____ Student Request ____ Club/Group/Department Request
____ Faculty Member Request ____ Parent Request

Applicant's Name: _____

Club/Group/Department Name (if applicable): _____

Email: _____ Contact Phone: _____

Total Amount Requested: _____

MAGIC Grant Description: What will you do with the money you receive? What do you expect to accomplish with these funds? How will this project enhance WH?

Grant will benefit (check all that applies): Middle School ____ High School ____ Community ____

Approximately how many students will directly benefit: _____

For how long will the benefit be realized (i.e. 1 year, 5-10 yrs, on-going): _____

Minimum Partial Funding Request (is there a minimum partial funding amount that would be helpful if not awarded full requested amount), please provide amount and brief description of how this will help: _____

Applicant Signature _____ Date Submitted _____